

HHS Grantee Support Center

Overview of Capabilities/Competencies

MayaTech's HHS Grantee Support Center (GSC) provides tools, training, and other services to organizations seeking to plan, implement, evaluate, sustain, grow, or enhance their capacity to provide quality services to their clients/participants and meet their grant, cooperative agreement, or contractual requirements. We are here for you whether you are:

- An experienced applicant organization in the federal funding arena
- An organization seeking new opportunities to apply for or win a grant in the federal funding arena
- An organization seeking to expand your capacity and service areas
- An organization seeking to train your staff on emerging public health issues
- Seeking strategic planning assistance for the organization you represent
- Seeking to understand how changes in funding streams and public policy might affect your organization, service, funding, and strategic planning

Our services and products can help you:

- Navigate the HHS funding landscape
- Ensure a culturally competent workforce
- Plan, develop, and execute small- and large-scale evaluation
- Leverage organizational assets to achieve your programmatic and funding goals
- Remain engaged with emerging research and policy developments
- Operationalize policy information for use in proposal development, applied research, and evaluation studies
- Train staff on evidence-based interventions and promising/best practices in health-related prevention, care, and treatment
- Build the capacity of your board of directors, executive leadership, paid and volunteer staff, fiscal managers, evaluators, and project directors
- Develop a sustainability plan
- Develop, host, and maintain your organizational Intranets, websites, social media accounts, and data collection tools
- Design and produce user manuals, policy and procedures manuals, guidance documents, and technical documentation

Staff

Subject matter experts, management analysts, research scientists, program and systems-change evaluators, evaluation methodologists, clinical researchers, policy analysts, health economists, data collection specialists, focus group moderators, group facilitators, curriculum design specialists, database development specialists, data analysts, distance learning specialists, training specialists, epidemiologists, biostatisticians, technical writers, Web and desktop application developers, Web site developers, database developers/administrators, systems analysts, biomedical researchers, IT systems specialists, health communications specialists, literature search/review specialists

Technical Assistance

- Alcohol, tobacco, and other drugs
- Behavioral health
- Cultural and linguistic competency
- Gender inequities
- Healthcare financing
- Health disparities
- Health economic evaluation
- Health promotion and chronic disease prevention
- Health services research
- HIV/AIDS and STI prevention and treatment
- HIV testing
 - ▶ Routine HIV testing
 - ▶ Rapid HIV testing
- Maternal, child, and family welfare
- Minority-serving institutions
- Nutrition
- Obesity
- Public health policy
- Physical activity
- Racial and ethnic minority health
- Sexual and gender minorities
- Substance use prevention and treatment
- Viral hepatitis
- Women, children and families
- Women's health

Service Areas

- Program planning and support
 - ▶ Strategic planning
 - ▶ Program design and development
 - ▶ Workforce assessment
 - ▶ Development of policies and procedures
 - ▶ Program compliance and monitoring
- Research and evaluation
 - ▶ Community systems analysis
 - ▶ Cost-effective analysis and other health economics evaluations
 - ▶ Evaluation planning and design
 - ▶ Focus group design, facilitation, analysis, and reporting
 - ▶ Instrument development
 - ▶ Interview study design, implementation, transcription, analysis, and reporting
 - ▶ IRB (Institutional Review Board) document production
 - ▶ Logic model development
 - ▶ Mobile technology use in research and evaluation
 - ▶ Needs assessments
 - ▶ Online survey design, data collection, and reporting
 - ▶ Policy and legislative analysis
 - ▶ Program evaluation
 - ▶ Qualitative and quantitative data collection, management and analysis
 - ▶ Readiness reviews
 - ▶ Secondary analyses and reporting on public use and private datasets
 - ▶ Small business innovation research
 - ▶ Statistical analysis
 - ▶ Strategic planning facilitation
 - ▶ Survey development
 - ▶ Systems-level evaluation
- Training and technical assistance
 - ▶ Board development
 - ▶ Collection of GPRA (Government Performance and Results Act) data
 - ▶ Development of curricula and training materials
 - ▶ Editing and scientific writing
 - ▶ Evaluation training and support
 - ▶ Evidence-based intervention trainings
 - ▶ Executive leadership development
 - ▶ Federal funding management
 - ▶ Fiscal management
 - ▶ Grant writing
 - ▶ Graphic design
 - ▶ Media campaigns and social media
 - ▶ Meeting facilitation
 - ▶ Online trainings
 - ▶ Social media planning and execution
 - ▶ Training facilitation
 - ▶ Translation services
 - ▶ Website development, hosting, and maintenance
 - ▶ Web site architecture

About The MayaTech Corporation

The MayaTech Corporation is a leading consulting and technical services company that provides high quality, customer-focused applied research, policy, and evaluation; technical assistance and training; research support information and communications systems support; and conference and logistics management services to public and private sector clients.

With You Every Step of the Way[®]